

Setting up a Group Package order with Homeschool Diploma.com

This worksheet is to help direct the initial discussion for a group that is planning to have one person place the order on behalf of the whole group. To simplify things, we assume that the group will make one choice for the diploma cover, seal and paper. This worksheet is to help the group decide what those choices might be.

1. What is the size of the group?

- a. 5 to 9 graduates
- b. 10 to 24 graduates
- c. 25 to 34 graduates
- d. 35 to 50 graduates
- e. More than 50 graduates

2. What ordering deadline will work best?

- a. October 18, 2010
- b. November 8, 2010
- c. December 13, 2010
- d. January 17, 2011
- e. February 14, 2011
- f. March 7, 2011 (not available for group size A or E)

3. Cap and Gown colors – choose one option:

- a. All caps and gowns the same: Color: _____
- b. Two colors – Male: _____ Female: _____
- c. Every graduate will select their own color




4. Tassel Color - choose one option:

- a. All Tassels the same: Color(s) from our stock collection: _____
- b. Two color(s) from our stock – Male: _____ Female: _____
- c. Every graduate will select their own color from our stock
- d. Custom (un-stocked color) for the whole group. Must be ordered in even dozens and may contain up to three colors (no additional cost): _____

5. Diploma Cover - choose one option for the whole group:

- i. Black Soli Deo Gloria Seal
- ii. Black Excellence in Home Education seal
- iii. Navy Soli Deo Gloria Seal
- iv. Navy Excellence in Home Education seal
- v. Maroon Soli Deo Gloria Seal
- vi. Maroon Excellence in Home Education seal
- vii. A Customized cover with the group name or logo on the cover in gold foil. This option adds a single \$12.95 charge to the whole order for stamping the covers. If a logo is desired, there is also a one-time \$37.00 die charge. Customized covers are available in black, navy, maroon, royal blue, forest green and red.

6. Diploma seal: Choose one embossed foil seal for the whole group:

	<p>“Excellence in Home Education” embossed foil seal</p>
	<p>“Soli Deo Gloria” embossed foil seal</p>
	<p>“2011” embossed foil seal</p>

7. Diploma paper – choose one option for the whole group:

- a. Ivory Parchment
- b. Cream-colored stock

8. The group’s graduation date, if known: _____

Cap and gown colors available:

- Black
- White
- Navy Blue
- Royal Blue
- Red
- Forest Green
- Rose (pink)
- Maroon
- Purple
- Emerald Green
- Bright Gold
- Antique Gold*
- Brown*
- Burnt Orange*
- Old Gold*
- Sky blue
- Turquoise
- Silver grey

*special order colors require 8 weeks

46 Tassel colors available:

(Tassels marked with ** have silver clamp and charm. All others have gold clamp and charm)

Black	Forest Green and Silver**	Red**
Black**	Gold	Red and Gold
Black and Bright Green	Gold and White	Red and White**
Black and Gold	Green (bright green)**	Red and Silver**
Black and Pink **	Maroon and Gold	Red, White & Royal Blue
Black and Purple**	Maroon and Silver**	Red, White & Navy Blue **
Black and Red	Maroon and White**	Royal**
Black and Red**	Navy**	Royal and Gold
Black and Royal Blue**	Navy	Royal and Silver**
Black and Silver**	Navy and Gold	Royal and White**
Black and White**	Navy and Silver**	Silver**
Black and Orange**	Navy and White**	Sky Blue and White
Black and Yellow	Pink and White**	Turquoise and Black**
Black, Red & White**	Purple**	Turquoise and White**
Emerald Green & White**	Purple and Gold	White**
Forest Green and Gold	Purple and Silver**	Yellow